

From:

(Rank, Name, SSN / MOS)

To: Commanding General, I MEF Augmentation Command Element (I MACE)

Subj: REQUEST FOR

Ref. (a) MCO P100IR.IH
(b) ForO 1080R. I

1. Per references (a) and (b), it is requested that I be authorized to perform:

[] on scheduled IDT on
for my absence from the scheduled IDT on

[] on scheduled IDT on

2. The reason for this request is:

(Service member's signature)

RECOMMENDATION ENDORSEMENT

CO / OIC: _____

SgtMajor: _____

FIRST ENDORSEMENT

To: Commanding General, I MEF Augmentation Command Element (I MACE)

From:

(Rank, Name, SSN / MOS)

1. Returned _____ and to be performed _____ pay.

2. Comply with reporting procedures set forth and leave this document with the admin office upon completion of obtaining appropriate signatures.

(Commanding Officer)

RIDT - To be scheduled prior to 1st muster of scheduled drill

ETOD - To be scheduled after a scheduled drill and with pay (only 4 per fiscal year)

EIN - To be scheduled after a scheduled drill and without pay

RMP / ATP - To be scheduled and authorized by the Commanding Officer only

THIS FORM IS TO BE FILLED OUT COMPLETELY AND PROPERLY PRIOR TO RETURNING TO ADMIN.

UNIT: I MEF Augmentation Command Element (I MACE)
RUC: 20124

Type of IDT:

(RIDT / EIOD / EIN / RMP / ATP)

IDT

Dates

Certified:

(Site CO)

(Reserve CO)

Rank Name SSN

(AM) (PM) (PM) (AM) (PM) (PM) (PM) Remarks

Totals:

Time:

Date / Signature	[]	AM	[]	PM	[]	PM
	Time		Time		Time	
	[]	AM	[]	PM	[]	PM
	Time		Time		Time	
Unit Diary # _____ dated _____						

- X - Present
- A - Absent
- NS - Not Scheduled

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